



## MEMORANDUM

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P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: LESLIE EDWARDS, FINANCE DIRECTOR**  
**RE: A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF BRECKENRIDGE FOR THE ADMINISTRATION OF A CHILDCARE TUITION ASSISTANCE PROGRAM**  
**DATE: MARCH 8, 2022**

**Summary and Background:** At the November 9, 2021 Town Council Meeting, Council expressed the desire to support our local economy by increasing access to safe, affordable, quality childcare for working households. This matter was again discussed at the January 12, 2022 Council meeting. At this meeting, it was agreed upon that a childcare tuition assistance program for parents/guardians that live and/or work within the Ten Mile Basin will better enable the Town of Frisco to retain the character of our community by enabling local households to live, work, and raise their children in the community. It was also noted that the Town of Breckenridge has administered a successful childcare tuition assistance program for several years. While the ultimate goal is to proceed with a countywide tuition assistance program, Town Council strongly believes in this priority and does not believe that our local households can afford to wait on the implementation of the countywide system, currently predicted to roll-out in the fall of 2023. As a result of this meeting, the attached IGA was drafted by the Town of Frisco Town Attorney. The proposed IGA has been reviewed and approved by the Town of Breckenridge Town Council at the February 22, 2022 Breckenridge Town Council meeting.

**Analysis:** In careful consideration of the facts and circumstances of the Town of Breckenridge program, which their Staff has administered for several years, Frisco Staff believes that outsourcing the administration of the program will create efficiencies over running the program in-house at the Town of Frisco. The purpose of the proposed Intergovernmental Agreement (IGA) is to memorialize the parties' agreement for the Town of Breckenridge to administer, for a fee, the Town of Frisco childcare tuition assistance program. Once the program is underway and applications have been processed, Staff will report to Town Council the number of households approved, total funds awarded, and total paid to the Town of Breckenridge for administration of the program.

Town Council Meeting March 8, 2022  
A RESOLUTION APPROVING AN  
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ASSISTANCE PROGRAM

Page 2

**Financial Impact:** Frisco shall pay Seven Hundred Fifty Dollars (\$750.00) to Breckenridge for an initial set-up fee for establishing the program's processes and procedures. For each application for childcare tuition assistance that is reviewed by Breckenridge and for which a recommendation is made to Frisco pursuant to this Agreement, Frisco shall pay to Breckenridge the sum of Two Hundred Fifty Dollars (\$250.00); provided, however, that in no single annual term of this Agreement shall Breckenridge's work under this section exceed the cost of Twenty Thousand Dollars (\$20,000.00). Based upon factors such as Ten Mile Basin vs. Upper Blue Basin population, elementary school enrollment, and current Breckenridge tuition assistance data, Staff estimates 37 households within the Ten Mile Basin that will be awarded scholarships. Additionally, some households will apply to the program that are not awarded scholarships. Taking all of this data into account, it can be estimated that the first year of administrative costs for the program will approximate \$11,000. This amount will be paid out of General Fund line that will also fund the childcare tuition assistance for local households.

**Alignment with Strategic Plan:** A childcare tuition assistance program for households that live and/or work within the Ten Mile Basin will help to retain the character of the Town of Frisco by enabling local households to live, work, and raise their children in the community. This supports the goal of Inclusive Community by allowing more full-time residents to remain in Frisco. Additionally, the choice to fund childcare tuition assistance supports a Thriving Economy by increasing access to quality childcare for working families, allowing these residents to work in the community. Lastly, approving the administration of the program by Town of Breckenridge staff, who are experienced in the administration of such a program, supports the Council's goal of providing Quality Core Services with efficiency.

**Staff Recommendation:** Based upon the current needs of childcare, it is recommended the Town Council sign the IGA.

**Approved By:**

Diane McBride, Interim Town Manager

**Attachments:**

INTERGOVERNMENTAL AGREEMENT (Childcare Tuition Assistance Program)